

## **Professional Book/Video Club Membership Form**

Date: \_\_\_\_\_ Amount of money to be set aside for reimbursement \$ \_\_\_\_\_

*Return this form **ATTENTION: Ilda Turcotte - STA Office.**  
Don't forget to include your Book/video Review for publication in the Newsletter.*

### **Book/Video Club Members:**

1.	_____	_____	_____	_____
	Name	School	Book/video Title	Cost
2.	_____	_____	_____	_____
	Name	School	Book/video Title	Cost
3.	_____	_____	_____	_____
	Name	School	Book/video Title	Cost
4.	_____	_____	_____	_____
	Name	School	Book/video Title	Cost
5.	_____	_____	_____	_____
	Name	School	Book/video Title	Cost
6.	_____	_____	_____	_____
	Name	School	Book/video Title	Cost

## **Professional Book/Video Club Membership**

**IMPORTANT:** Complete Book/Video Club form, including amount of money spent on book/videos

**SEND TO:** Ilda Turcotte via the STA office: (fax) 250-474-5555

*\*\*This will insure that money is set aside for reimbursements.*

### **Requirements**

- 📖 A **minimum of 3 members** in a Book/Video Club.
- 📖 Funds are provided to purchase **professional book/videos** for reading/viewing and discussing.
- 📖 Maximum **\$50.00 per book/video** costs to a group maximum of **\$200.00**.
- 📖 Funds are limited and reimbursements will be awarded on a first come first serve basis.
- 📖 Money is spent on agreed upon book/video(s) by the Club members.
- 📖 Book/videos become the property of the purchasers.

### **Steps to Follow**

- 1. Complete the Professional Book/Video Club Application for Reimbursement Form available from your School Pro-D Rep.**
- 2. Attach the original receipts.**
- 3. Make a copy for yourself; send the original to Ilda Turcotte – STA Office. Once approved, a request for cheque issue (Miscellaneous Cheque Voucher) will be sent to the Board Office.**
- 4. A completed copy will be sent to you.**
- 5. Submit a joint book/video(s) summary for publication. Please include The Title and Authors of the book/video(s), as well as the NAMES of the Club members and THEIR SCHOOLS and return to Sandy for publication on the Pro-D website.**